

# APPLICATION INSTRUCTIONS

## Hall Center for the Humanities

### 2009 BYRON CALDWELL SMITH AWARD GUIDELINES

The Byron Caldwell Smith Award was established at the bequest of Kate Stephens, a former University of Kansas student and one of the University's first women professors. As an undergraduate at the University of Kansas, Kate Stephens learned to love the study of Greek language and literature from Professor Byron Caldwell Smith. In his name she established this award, given biennially to an individual who lives or is employed in Kansas, and who has authored an outstanding book published in the calendar years of 2007 or 2008.

**Application Deadline:** All application materials must arrive at the Hall Center for the Humanities on or before **March 2, 2009, at 5:00 p.m.**

#### **Award:**

The \$2,000 award will be presented in September 2009 in Lawrence.

#### **Eligibility:**

1. The book must meet at least one of the criteria set forth by the Stephens Bequest in 1938 to the New York Community Trust for the University of Kansas:

that man or woman . . . whose book or books written in the mother tongue of Americans, now called the English language . . . of originality and superiority in conception and execution, and of taste, proportion and outstanding scholarship . . . in the fields of imaginative literature—such as lyric or dramatic poetry . . . [or] a book of belletristic essays . . . a book presenting phases of history, or biography or setting forth humanistic views in law, in medicine or other science.

2. The submission must be an original work authored or co-authored by the nominee.
3. The author must be a resident of Kansas **or** employed within Kansas at both the time of publication **and** the time of nomination.
4. If a work is co-authored, only the author nominated for the award must fulfill the residency requirements.
5. Translations are eligible.
6. Edited works are **not** eligible.
7. The submission must have been published originally in the calendar years 2007 or 2008.
8. The publishing date must be in the specified time period unless documentation can be provided to prove otherwise. (For example: a book that has a publishing date of January 2009, but was actually released in December 2008.)
9. Self-nominations are allowed.
10. Previous awardees are eligible to submit a new book.

**Application Guidelines:**

**To apply for the Byron Caldwell Smith Award, submit to the Hall Center:**

- a letter of nomination**, which must include:
  - a statement regarding the nominee's eligibility and the quality of the publication for which he or she is being nominated;
  - nominee's mailing address;
  - nominee's telephone number; and
  - nominee's email address.
  
- three non-returnable copies of the nominee's book.**

*Please do not include extraneous material. It will not be reviewed by the committee.*

A committee appointed by the Hall Center Director selects award recipients.

**Materials received after 5:00 p.m. on March 2, 2009 will not be considered.**

Direct questions about the Byron Caldwell-Smith Award to Hall Center Director Victor Bailey (4-7822; [vbailey@ku.edu](mailto:vbailey@ku.edu)) or Associate Director Kristine Latta (4-7823; [klatta@ku.edu](mailto:klatta@ku.edu)).

Mail or deliver application to: **Hall Center for the Humanities**  
**ATTN: Byron Caldwell-Smith Award Committee**  
**900 Sunnyside Avenue**  
**Lawrence, KS 66045**  
[www.hallcenter.ku.edu](http://www.hallcenter.ku.edu)